



CARE & MAINTENANCE

SURFACE MAINTENANCE

When used correctly, whiteboards should require only minimal maintenance. Regular use with quality Dry Marker Pens and clean erasers, soft cloths or tissues will help to keep the surface clean.

Ideally writing should be dry erased using a clean soft cloth, tissue or board eraser at the end of each day. Where this is not practical erase clean at the next earliest opportunity to prevent potential issues with staining.

The exact length of time that can elapse before marks become difficult to remove can vary depending on circumstances. The type of surface, pen and even the temperature all have a bearing on this. The longer the writing is left on a whiteboard, the more difficult it will become to dry erase.

GENERAL RECOMMENDED

- Use only Dry Marker Pens
- Always allow dry marker ink to dry completely before erasing. This only takes a few seconds but prevents smearing the ink before it dries.
- Replacing the caps on the pens when they are not in use - this will lengthen their life span by preventing them from drying out.
- Erase using a whiteboard eraser/clean soft cloth or tissue. Also ensure that any eraser remains as clean as possible and is regularly cleaned or replaced.
- Do not leave dry marker ink on boards for extended periods of time as the ink may become difficult to erase.

CLEANING OF WHITEBOARD SURFACES:

- Occasional cleaning is recommended to keep the surface free from the marks, dust and the accumulation of greasy deposits.
- Should a surface need fully cleaning, after extended or high use, we recommend the following procedure:

- Dry clean the surface as far as possible with a clean dry cloth.
- Use an alcohol based Dry-Marker Pen cleaning fluid on any stubborn areas. Use cleaning solutions as sparingly as possible.
- Once the majority of the dirt has been removed, use a clean cloth and warm water with a little detergent to carefully wash the surface.
- Now that the surface is clean, ensure that all residual solutions are removed from the surface, by thoroughly wiping over with cloth dampened in clean warm water.
- Lastly, the surface will require thoroughly drying and buffing up with a soft dry cloth, prior to use
- Under no circumstances should scouring pads or abrasive bathroom/kitchen surface type cleaning agents be used on Whiteboard surfaces. The more abrasive the cloth or cleaner, the more it will wear or damage the surface.
- Only clean whiteboard surfaces as and when necessary. Excessive cleaning especially with whiteboard-cleaning agents may prove detrimental to the surface in the long term. They may also cause a build up of solvents on the surface that have an adverse effect on its performance.

The above cleaning/maintenance recommendations have been derived from years of practical experience and should be regarded as helpful guidelines only.

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